



MM

Mullins Memorial

FUNERAL HOME & CREMATION SERVICE

**1056 NE 7th Terrace, Cape Coral, Florida 33909
(239) 242-0909**

**3654 Palm Beach Blvd Fort Myers, FL 33916
(239) 288-7000**

August 1, 2013

WRITTEN PROCEDURES

Mullins Memorial follows the following procedure when a deceased individual enters the facility for the first time and also enters the crematorium side of the facility for the first time.

The precise procedure for cremation individuals follows:

- 1.) Name of deceased, date, time and associate name entering are entered into the “FAMILIES SERVED LOG IN” binder (copy of form follows.)**
- 2.) Name of deceased, date of death, date of birth if available and Mullins Memorial is written on the white ID tag and placed around ankle (example of tag follows.)**
- 3.) Deceased is then placed in refrigeration OR**
- 4.) Deceased is placed on embalming table for embalming**
- 5.) Once all authorizations are received for cremation and legal time frame elapsed, the body is then signed out of refrigeration**